Rashtriya Charitable Trust

RASHTRIYA AYURVED COLLEGE & RESEARCH INSTITUTE

Gut No.14, Jaitapur Road, Hatnoor Taluka Kannad Dist.Chhatrapati Sambhajinagar.431103

www.rashtriyaayurved.org E-Mail Id:-rashtriyacollege2009@gmail.com Contact No: - 7558588046 / 7387793067

INSTITUTE ID: - AYU0891 MUHS CODE: - 124124 COLLEGE CODE: - 03391

Notice

Date of Notice: 07.01.2025

Subject: Invitation to HRD Committee Meeting on Skill Identification for Category 1

Dear Committee Members,

You are invited to the second meeting of the HRD Committee to discuss skill identification for Category 1 employees.

Meeting Details:

- **Date**: 20.01.2025
- **Time**: 2:00 PM to 3:00 PM
- **Venue**: Rashtriya Ayurved College & Research Institute, Hatnoor

Agenda:

1. Review of previous meeting minutes.

2. Identification techniques, skills, physical education instructor, yoga demonstrator. or knowledge for training/orientation/up skilling/reskilling for Category 1: Teaching staff, library staff,

3. Initial planning for a 360-degree development approach.

Attendees:

Sr. No.	Particulars	Name
1.	Chairperson	Dr. Vidya shete
2.	Co-ordinator	Dr. Vishal Wankhede
3.	Member	Dr. Priyanka Bhosale
4.	Member	Dr. Savita wagh
5.	Member	Dr. Mangesh Jagdale
6.	Member	Dr. Vijay Bairagi
7.	Member	Rohidas B Sondge

Please confirm your attendance by 13.01.2025.

Regards,

Dr. Vidya Shete ,

Chairperson, HRD Committee

Rashtriya Ayurved College & Research Institute Ta.Kannad Dist.Chh.Sambhajinagar (M.S.)

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Minutes of the Meeting

Date: 20.01.2025

Time: 2:00 PM to 3:00 PM

Venue: Rashtriya Ayurved College & Research Institute, Hatnoor

Attendees:

Sr. No.	Particulars	Name
1.	Chairperson	Dr. Vidya shete
2.	Co-ordinator	Dr. Vishal Wankhede
3	Member	Dr. Priyanka Bhosale
4.	Member	Dr. Savita wagh
5.	Member	Dr. Mangesh Jagdale
6.	Member	Dr. Vijay Bairagi
7.	Member	Rohidas Sondge

Agenda:

1. Review of previous meeting minutes.

2. Identification of skills, techniques, or knowledge for training/orientation/up skilling/reskilling for: Teaching staff, library staff, physical education instructor, yoga demonstrator.

3. Initial planning for a 360-degree development approach.

Rashtriya Ayurved College & Research Institute Tq.Kannad,Dist.Chh.Sambhajinagar(M.S.) Hatnoor-431117

Shete

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Discussion:

- Members identified key areas: pedagogical techniques, digital literacy for library staff, fitness training methods for physical education instructors, and advanced yoga therapy for demonstrators. Emphasis on Ayurveda-specific knowledge integration.
- Dr. Savita wagh suggested workshops on research skills and student engagement to ensure holistic development. Learning of CPR should be made mandatory.

Resolutions:

- Prioritize training modules: (a) Advanced teaching methodologies, (b) Library management software, (c) Yoga therapy certifications.
- Adopt a 360-degree approach by including feedback loops from staff surveys.

Conclusion:

- The meeting successfully concluded with all members committing to their responsibilities. The next meeting date will be communicated soon.
- The meeting ended on a positive note.

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Principal

Dr. Vidya Shete

Rashtriya Ayurved College & Research Institute, Hatnoor

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INSTITUTE ID: - AYU0891 MUHS CODE: - 124124 COLLEGE CODE: - 03391

Notice

Date of Notice: 05.05.2025

Subject: Invitation to HRD Committee Meeting on Category 2 Skills and Calendar Planning

Dear Committee Members,

You are invited to the third meeting of the HRD Committee to address Category 2 skills and initial calendar preparation.

Meeting Details:

- **Date:** 20.05.2025
- **Time:** 1:00 PM to 2:00 PM
- **Venue:** Rashtriya Ayurved College & Research Institute, Hatnoor

Agenda:

1. Review of previous meeting minutes and Category 1 progress.
2. Identification of skills for administrative staff.
3. Initial preparation of a training calendar for all categories.

Attendees:

Sr. No.	Particulars	Name
1.	Chairperson	Dr. Vidya shete
2.	Co-ordinator	Dr. Vishal Wankhede
3.	Member	Dr. Priyanka Bhosale
4.	Member	Dr. Savita wagh
5.	Member	Dr. Mangesh Jagdale
6.	Member	Dr. Vijay Bairagi
7.	Member	Rohidas Sondge

Please confirm your attendance by 10.05.2025.

Regards,

Dr. Vidya Shete

Chairperson, HRD Committee.

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Minutes of the Meeting

Date: 20.05.2025

Time: 1:00 PM to 2:00 PM

Venue: Rashtriya Ayurved College & Research Institute, Hatnoor

Attendees:

Sr. No.	Particulars	Name
1.	Chairperson	Dr. Vidya shete
2.	Co-ordinator	Dr. Vishal Wankhede
3	Member	Dr. Priyanka Bhosale
4.	Member	Dr. Savita wagh
5.	Member	Dr. Mangesh Jagdale
6.	Member	Dr. Vijay Bairagi
7.	Member	Rohidas Sondge

Agenda:

1. Review of previous meeting minutes and progress.
2. Identification of skills for administrative staff.
3. Initial preparation of a training calendar for all categories.

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Discussion:

- Minutes from 20.01.2025 were approved
- Focus areas included office management software, compliance with Ayurveda regulations, communication skills, and crisis management. highlighted IT integration for administrative efficiency.
- Committee discussed a tentative calendar.

Resolutions:

- Skills for (a) Digital tools training, (b) Regulatory compliance workshops, (c) Leadership development.

Conclusion:

- The meeting successfully concluded with all members committing to their responsibilities. The next meeting date will be communicated soon.
- The meeting ended on a positive note.

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Principal

Dr. Vidya Shete

Rashtriya Ayurved College & Research Institute, Hatnoor

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Notice

Date of Notice: 10.09.2025

Subject: Invitation to HRD Committee Meeting on Categories 3-4 Skills

Dear Committee Members,

You are invited to the fourth meeting of the HRD Committee to discuss skills for Categories 3 and 4.

Meeting Details:

- **Date**: 23.09.2025
- **Time**: 02:00 PM to 03:00 PM
- **Venue**: Rashtriya Ayurved College & Research Institute, Hatnoor

Agenda:

1. Review of previous meeting minutes and calendar draft.

2. Identification of skills for Categories 3-4: Nursing staff and lab technicians; Panchakarma therapists including therapists of kriyakalpa, anusastrakarma.

3. Integration with 360-degree development.

Attendees:

Sr. No.	Particulars	Name
1.	Chairperson	Dr. Vidya shete
2.	Co-ordinator	Dr. Vishal Wankhede
3	Member	Dr. Priyanka Bhosale
4.	Member	Dr. Savita wagh
5.	Member	Dr. Mangesh Jagdale
6.	Member	Dr. Vijay Bairagi
7.	Member	Rohidas Sondge

Please confirm your attendance by 15.09.2025.

Regards,

Dr. Vidya Shete

Chairperson, HRD Committee.

Rashtriya Ayurved College & Research Institute Hatnoor (M.S.) Ta.Kannad Dist.Chh.Sambhajinagar

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Minutes of the Meeting

Date: 23.09.2025

Time: 2:00 PM to 03:00 PM

Venue: Rashtriya Ayurved College & Research Institute, Hatnoor

Attendees:

Sr. No.	Particulars	Name
1.	Chairperson	Dr. Vidya shete
2.	Co-ordinator	Dr. Vishal Wankhede
3	Member	Dr. Priyanka Bhosale
4.	Member	Dr. Savita wagh
5.	Member	Dr. Mangesh Jagdale
6.	Member	Dr. Vijay Bairagi
7.	Member	Rohidas Sondge

Agenda:

1. Review of previous meeting minutes and calendar draft

2. Identification of skills for: Nursing staff and lab technicians; Panchakarma therapists including therapists of kriyakalpa, anusastrakarma.

3. Integration with 360-degree development.

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Discussion:

- Minutes from 20.05.2025 were approved.
- Emphasis on patient care protocols, lab safety, and Ayurveda diagnostics. For Specialized therapy techniques, and holistic healing practices. stressed reskilling for modern equipment.
- Ensured 360-degree approach by training to performance reviews.

Resolutions:

- Advanced nursing protocols, (b) Lab training.
- Panchakarma certifications, (b) Anusastrakarma workshops.
- Update calendar with specific dates for these categories.

Conclusion:

- The meeting successfully concluded with all members committing to their responsibilities. The next meeting date will be communicated soon.
- The meeting ended on a positive note.

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Principal

Dr. Vidya Shete

Rashtriya Ayurved College & Research Institute, Hatnoor

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Notice

Date of Notice: 16.12.2025

Subject: Invitation to HRD Committee Meeting on Categories 5-8 Skills and Implementation

Dear Committee Members,

You are invited to the fifth meeting of the HRD Committee to finalize skills for the remaining categories and implementation plans.

Meeting Details:

- **Date**: 26.12.2025
- **Time**: 3:00 PM to 4:00 PM
- **Venue**: Rashtriya Ayurved College & Research Institute, Hatnoor

Agenda:

1. Review of previous meeting minutes.

2. Identification of skills for Categories 5-8: Technical staff; Cooks and related; Supportive staff; Menial staff.

3. Finalize training calendar and implementation strategy.

Attendees:

Sr. No.	Particulars	Name
1.	Chairperson	Dr. Deodatta Bhadlikar
2.	Co-ordinator	Dr. Onkar Tengse
3	Member	Dr. Sonal Bhosale
4.	Member	Dr. Mayur Mitkar
5.	Member	Dr. Sujay Ghule
6.	Member	Dr. Vijay Bairagi
7.	Member	Rohidas Sondge

Please confirm your attendance by 20.12.2025.

Regards,

Dr. Deodatta Bhadlikar

Chairperson, HRD Committee.

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Minutes of the Meeting

Date: 26.12.2025

Time: 3:00 PM to 4:00 PM

Venue: Rashtriya Ayurved College & Research Institute, Hatnoor

Attendees:

Sr. No.	Particulars	Name
1.	Chairperson	Dr. Deodatta Bhadlikar
2.	Co-ordinator	Dr. Gayatri Suryavanshi
3.	Member	Dr. Onkar Tengse
4.	Member	Dr. Sonal Bhosale
5.	Member	Dr. Mayur Mitkar
6.	Member	Dr. Sujay Ghule
7.	Member	Rohidas Sondge

Agenda:

1. Review of previous meeting minutes.
2. Identification of skills for technical staff; Supportive staff; Menial staff.
3. Finalize training calendar and implementation strategy.

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Hatnoor-Alinda Tq.Kannad Dist.Chh.Sambhajinagar (MS)

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Discussion:

- Minutes from 23.09.2025 were approved.
- IT security, electrical safety, plumbing maintenance, Hygiene standards, Ayurveda dietetics, Safety protocols, vehicle maintenance, Basic skills enhancement, multitasking efficiency.
- Finalized calendar with implementation via announcements, tracking via HR software, and evaluations for 360-degree impact.

Resolutions:

- Skills finalized for all categories, ensuring comprehensive coverage.
- Calendar approved: Launch in Q4 2025, with annual reviews. Implementation to include resource allocation and progress reports.

Conclusion:

- The meeting successfully concluded with all members committing to their responsibilities. The next meeting date will be communicated soon.
- The meeting ended on a positive note.

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Principal

Dr. Deodatta Bhadlikar

Rashtriya Ayurved College & Research Institute, Hatnoor

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INSTITUTE ID: - AYU0891 MUHS CODE: - 124124 COLLEGE CODE: - 03391

Notice

Date of Notice: 05.01.2026

Subject: Invitation to HRD Committee Meeting on Training Execution and Performance Assessment

Dear Committee Members,

You are invited to the sixth meeting of the HRD Committee to review the commencement of the training calendar and establish performance monitoring systems for the newly categorized staff.

Meeting Details:

- **Date:** 15.01.2026
- **Time:** 3:00 PM to 4:00 PM
- **Venue:** Rashtriya Ayurved College & Research Institute, Hatnoor

Agenda:

1. Review of Previous Meeting Minutes: Confirming the final skill lists for Categories 5-8.
2. Implementation Status: Reviewing the rollout of the training sessions for technical, kitchen, and supportive staff.
3. Performance Indicators: Defining the criteria for assessing staff progress post-training.

Attendees:

Sr. No.	Particulars	Name
1.	Chairperson	Dr. Deodatta Bhadlikar
2.	Co-ordinator	Dr. Onkar Tengse
3.	Member	Dr. Sonal Bhosale
4.	Member	Dr. Mayur Mitkar
5.	Member	Dr. Sujay Ghule
6.	Member	Dr. Vijay Bairagi
7.	Member	Rohidas Sondge

Please confirm your attendance by 10.01.2026.

Regards,

Dr. Deodatta Bhadlikar

Chairperson, HRD Committee

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Minutes of the Meeting

Subject: Review of Training Execution and Staff Performance Assessment

Date: 15.01.2026

Time: 3:00 PM to 4:00 PM

Venue: Rashtriya Ayurved College & Research Institute, Hatnoor

Attendees:

Sr. No.	Particulars	Name
1.	Chairperson	Dr. Deodatta Bhadlikar
2.	Co-ordinator	Dr. Gayatri Suryavanshi
3.	Member	Dr. Onkar Tengse
4.	Member	Dr. Sonal Bhosale
5.	Member	Dr. Mayur Mitkar
6.	Member	Dr. Sujay Ghule
7.	Member	Rohidas Sondge

Agenda:

1. Review of previous meeting minutes.
2. Status update on training execution for Categories 5-8 (Technical, Supportive, and Menial staff).
3. Establishment of Performance Indicators and monitoring systems.



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Discussion:

- Approval of Minutes: The minutes from the meeting held on 26.12.2025 were formally approved by the committee.
- Execution Update: Training sessions for Electrical Safety and Hygiene Standards have commenced. It was noted that the Ayurveda Dietetics training for the cooking staff has seen 100% attendance.
- Performance Monitoring: The committee discussed using a simplified "Skill Scorecard" for menial and supportive staff to track multi-tasking efficiency and adherence to safety protocols.
- IT & Logistics: Rohidas Sondge suggested additional on-ground supervision for vehicle maintenance staff.

Resolutions:

- Monitoring System: A monthly "Progress Report" format was finalized for all department heads to submit regarding staff performance.
- Calendar Adjustment: the advanced IT Security workshop for technical staff will be moved up to early.
- Resource Allocation: Additional safety gear and training manuals in Marathi were approved for supportive staff to ensure better understanding.

Conclusion:

- The meeting successfully concluded with all members agreeing on the performance assessment criteria. The committee reaffirmed its commitment to enhancing staff efficiency across all hospital departments.
- The meeting ended on a positive note.

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Rashtriya Ayurved College & Research Institute

Principal

Dr. Deodatta Bhadlikar

Rashtriya Ayurved College & Research Institute, Hatnoor

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